

CASPER HISTORIC PRESERVATION COMMISSION  
MINUTES OF THE REGULAR MEETING  
**February 13, 2023**

Present: Jeff Bond, Robin Broumley, Carolyn Buff, Tammie Chappell, Connie Hall,  
Randy Hein, Bob King, John Lang, Maureen Lee

Absent: Anthony Jacobsen, Paul Yurkiewicz

Staff: Craig Collins, City Planning Department  
Barb Santmire, Administrative Assistant III

Guests: Katelynn Larsen

*Jeff Bond called the meeting to order at 8:35 a.m.*

**Election of Officers**

Jeff called for nominations for Commission Chair to serve for 2023. Connie Hall was nominated by John Lang and seconded by Maureen Lee. *The nomination of Ms. Hall for Chairperson of the Commission for 2023 was approved unanimously.*

Jeff called for nominations for Commission Vice-Chair to serve for 2023. Maureen Lee was nominated, but declined. Maureen suggested the vote for a Vice-Chair be tabled until Paul Yurkiewicz could be present as she felt he would be the best person to serve. *All present agreed to wait until Paul is present to be nominated.*

**Approval of Minutes**

Jeff asked if everyone had read the minutes of the December 12, 2022, meeting and asked if there were any corrections. *Minutes from December 12, 2022, were approved unanimously.*

**Introduction of New Memebers / Guests Present**

All present introduced themselves and noted their interest in serving on the Historic Preservation Commission. Katelynn Larsen, Stateline No 7, was a guest stating she was interested in learning what the Commission does with a view towards serving in the future.

Staff was requested to order shirts and name tags for the new members.

**New Business**

City Planner Craig Collins showed Commissioners the new links added to the Historic Preservation Commission section of the City of Casper website. Links were added for Casper's designation as an American World War II Heritage Community and to the National Archives Sanborn Map Collection for Casper.

There was a question as to if the National Park Service will provide a sign/plaque in recognition of the American WWII designation? Mr. Collins stated he would check to see if anything will be provided or if NPS only provides artwork for the recipient to use to create their own sign/plaque. The Commission is interested in obtaining multiple signs for placement in several locations.

Tammi stated she was going to be taking a private tour of the old Casper Army Air Base Hospital and asked if anyone else on the Commission would be interested in touring. The entire Commission expressed an interest and asked that Tammi let everyone know as soon as she had a date/time.

## **Old Business**

OYD Committee Update – John reported that the OYD Advisory Committee met at The Drinkery (formerly Urban Bottle) in January. Introductions were made as there were several new committee members. It was stated that the holiday events (support of the David Street Station events, Rudolphing, and the Caroling Pub Crawl) were all well attended and well received.

P&Z Commission – City Planner Craig Collins reported there would be five cases for review/approval being presented at the next Planning and Zoning meeting scheduled for March 9<sup>th</sup>.

Demolition Permits – There was no report.

Christmas Ornaments / May Magnets – It was decided by the Commission to pursue the Christmas Ornament option and table the magnets for now, but interest was expressed in trying to have the Ornaments available for sale as early as May to offer during Historic Preservation Month events. It was further suggested that the ornaments be numbered, limited edition to increase collectability.

Jeff is continuing to gather information and hopes to have details on the cost and how long they take to manufacture for the next meeting. Robin provided a list of possible subjects for the 1<sup>st</sup> ornament. Jeff motioned that NCHS be chosen. Connie 2<sup>nd</sup> and the motion passed unanimously.

Questions remain as to how the initial order will be financed. The CHPC will be responsible for selling (Etsy was one recommendation) and can then “donate” the funds to the City to be held in a separate project account. Once the details are ascertained and the ornaments are produced/ready to sell, it was asked if a notice could go out in the City water bills to advertise. It was also suggested an article be placed in the Oil City News and the information be placed on the HPC City website and Facebook pages.

## Historic Preservation Month Planning for May 2023

1. Sherrie’s 100<sup>th</sup> Anniversary – Robin has spoken to a contact at the Historic Alliance and they are definitely interested in being a part of Sherrie’s 100<sup>th</sup> Anniversary celebration.
2. The Ellis Award, or other recognition of Pinky Ellis, remains on hold and will

remain on the agenda as a place holder pending an appropriate time to look at options to move forward.

Sub-Committee reports:

- Social Media/Outreach/Education – Maureen reported she continues to add relevant articles to the Facebook page as she comes across them. She will work with Paul on getting the WWII designation added as well, possibly incorporating the logo provided in the award email.
- Field Visits/Tours – it was suggested that the March HPC meeting be held at the Trail Center. Robin will reach out to them to see if we can get it scheduled. They do not open until 9:00 so the meeting would be held a little later than usual.

Other Business

1. Carolyn shared the latest publication from the Natrona County Historic Preservation Commission. They work with an outside vendor to produce a periodic publication. Interest was expressed in having something similar for Casper, but funding (cost was approximately \$3000 to print 500) is currently an issue and CHPC may not be the right fit to produce such an item.
2. Connie and John shared the Ghost Signs video they have created at the lunch program and annual meeting of the Fort Caspar Association. It was well received by the 70+ attendees. They are putting some finishing touches on it and will be presenting it to the group in the near future.
3. There is a bronze plaque that came out of the DAR Women's Clubhouse that they are trying to return to the building it belongs to. It was requested that anyone having a connection to the current owner see if they are open to having it returned and placing it on the building.
4. It was asked if HPC has any presence at SHPO meetings/conferences? SHPO has requested that someone teleconference into at least 1 meeting a year.

The next meeting will be March 13<sup>th</sup>, location to be determined/confirmed.

*Meeting adjourned at 9:25 a.m.*

(Minutes prepared by Barb Santmire)

Respectfully submitted,



Chairperson

Casper Historic Preservation Commission